



# WKFHA

## Online Registration Process

When you visit the West Kent Female Hockey Association website, <http://www.wkfha.ca>, you will find a link labelled "Registration Link". This link will bring you directly to the Online Registration website; which is connected to the Hockey New Brunswick registry.

### New to Hockey

1. Go to <http://www.wkfha.ca>.
2. Click on the link labelled "Registration Link". This will bring you directly to the Hockey New Brunswick registration website.
3. Choose either "click here to create an account" or "veuillez cliquer ici pour créer un compte"
4. Choose either "English" or "French" for your language preference.
5. Read the 3 steps (Set yourself up as a user, add participants to your cart, check out) and click the square indicating that you agree with the above steps and continue to the next page.
6. **Setting yourself up as a user** is simply creating your account. Here you will need to provide your name, your child's name, your child's date of birth, address, phone number, email address, etc.
7. Once you have created a profile, **add your participant to your cart**.
8. After adding your daughter to your cart, please remember to **CHECK OUT**. Your daughter is not considered registered until this step is completed.
9. You will receive an email confirmation that your daughter has been registered for the season. If you do not receive an email, something went wrong. Please contact the Registrar (Crystal Leger) at [crystal.leger2016@gmail.com](mailto:crystal.leger2016@gmail.com) if you have this issue.

### Past Participant

1. Go to <http://www.wkfha.ca>.
2. Click on the link labelled "Registration Link". This will bring you directly to the Hockey New Brunswick registration website.
3. Click the "**Register a Participant**" tab at the top of the screen.

4. Select the participant you wish to register and click "Register a Participant".
5. Choose the program you wish to register her for and add to cart.
6. After adding your daughter to your cart, please remember to **CHECK OUT**. Your daughter is not considered registered until this step is completed.
7. You will receive an email confirmation that your daughter has been registered for the season. If you do not receive an email, something went wrong. Please contact the Registrar (Crystal Leger) at [crystal.leger2016@gmail.com](mailto:crystal.leger2016@gmail.com) if you have this issue.

## Payment Options

At this time, we will be accepting e-transfers. Send the amount based on the registration division to [wkfhablizzards@gmail.com](mailto:wkfhablizzards@gmail.com).

Please include:

- **full name** of your daughter
- **date of birth** of your daughter
- use **hockey2020** for the password